
STRATEGIC TRANSPORT SUB-COMMITTEE

1 October, 2024

TITLE: Terms of Reference for the Strategic Transport Sub-Committee

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1. PURPOSE OF THE REPORT

1.1. To review the Terms of Reference for the Strategic Transport Sub-Committee.

2. DECISION SOUGHT

2.1. To confirm the Terms of Reference as adopted.

3. REASON FOR THE DECISION

3.1. The Sub-Committee must apply those rules and procedures as adopted by the CJC and set out in the Terms of Reference – these are the powers delegated to the Sub-Committee. Any revision to these terms must be endorsed by the CJC.

4. BACKGROUND AND RELEVANT CONSIDERATIONS

4.1. The CJC approved the establishment of the Strategic Transport Sub-Committee and its membership, including voting rights, to discharge the function of developing and producing a Regional Transportation Plan and related policies for the CJC. Whilst the function of developing transportation policies is for the Sub-Committee to carry out, the power of approval or revision is reserved to the CJC.

4.2. The Strategic Transport Sub-Committee is comprised of 6 voting Members who hold the portfolio for transportation policy from each of the Constituent Councils.

4.3. The functions as set out in the paragraph headed 'Role' in the Terms of Reference are delegated to the Sub-Committee from the CJC. In carrying out the functions of preparing regional strategies, including a Regional Transport Plan the Sub-Committee will need to work closely with Welsh Government, Transport for Wales, user groups, industry and other stakeholders to co-ordinate transport planning and operations across the region on behalf of the CJC.

4.4. The strategic nature of the Sub-Committee's role provides for policy development on a regional basis with other Local Authorities and partners. Key to delivery is that the Sub-Committee provides strategic advice to the CJC further to its direction. To monitor this progress the Sub-Committee will provide quarterly performance management reports to the CJC and provide regular updates on resource management and policy development considering its obligations under the Wellbeing of Future Generations Act and other statutory duties.

4.5. The Sub-Committee is supported by an officer led Transport Advisory Group. The intention is that this Advisory Group will be led by an officer from whichever Council is represented through the elected Chair. This lead officer will liaise with the Chair to keep them advised of work programming and project delivery. The Advisory Group will meet regularly to co-ordinate the planning, development and delivery of the relevant programmes and projects, and to manage reports to Sub-Committee. The Sub-Committee cannot delegate any of its decision-making functions to any such sub-group, but may if it so wished establish other sub groups or a task and finish group to support its work.

5. FINANCIAL IMPLICATIONS

5.1. There are no financial implications arising out of this report.

6. LEGAL IMPLICATIONS

6.1. The legal and governance implications are addressed in the body of the report.

APPENDICES:

Appendix 1: Terms of Reference for the Strategic Transport Sub-Committee

STATUTORY OFFICERS RESPONSE:

i. **Monitoring Officer:**

The legal and governance implications are covered off in the report.

ii. **Statutory Finance Officer:**

“No objections to the decision sought from the perspective of financial propriety.”